

To: The Item & Star Ledger (Publish)
cc: TAP (FYI – not a paid publication)
By e-mail: 2/4/2019
Millburn Account Number: 2003387

Please publish in your February 14th edition of “The Item”. Thank you.

**TOWNSHIP OF MILLBURN
ESSEX COUNTY, NEW JERSEY
PUBLIC NOTICE**

NOTICE TO BIDDERS

NOTICE is hereby given that sealed Bids, as that term is defined in the Contract Documents referenced herein, shall be received by The Township of Millburn (referred to herein as the "Township" or “Owner”), at its offices located at 375 Millburn Avenue, Millburn, New Jersey, on **Wednesday, March 13, 2019 at 11:00 a.m.**, for:

ELECTRONIC MESSAGE BOARD

No Bids shall be received other than at the time and place herein designated herein. Bids shall be hand delivered or received by the Township by courier service (including but not limited to Fed Ex, UPS, DHL, etc.) (date and time recorded). At the time and place herein designated, the sealed Bids shall be publicly opened and read aloud at the Township’s offices located at 375 Millburn Avenue, Millburn, New Jersey 07041 at 11:00 a.m.

The scope of Work shall include furnishing the equipment, materials, installation or services necessary and/or required for an **ELECTRONIC MESSAGE BOARD**.

Bids shall be hand written on the forms furnished by the Township in the Contract Documents, as that term is defined in the Contract referenced herein, and prepared and submitted in the manner designated. On or after Thursday, February 14, 2019, the Contract Documents may be obtained at the offices of the Township of Millburn, Business Administrators Office, during regular business hours between 8:30 a.m. and 4:30 p.m. located at 375 Millburn Avenue, Millburn, New Jersey 07041 or by emailing administrator@millburntwp.org.

In the event that a potential bidder obtains the Contract Documents in any manner other than as specified herein, the Township will not have the contact information of the potential bidder for purposes of issuing bid addenda, if any. The non-receipt of any addenda (in the event that any addenda are issued) and the failure of the bidder to acknowledge the receipt of any and all addenda at the time of bid shall be considered a fatal defect in such Bidder’s submission and said bid shall be immediately rejected. Therefore, if a potential bidder obtains the Bid Documents in any manner other than as specified herein, said Bidder shall promptly provide written notice to the Township accordingly.

A certified check, cashier's check or Bid Bond in the amount of ten percent (10%) of the Bid, as specified in the Bid submitted by the Bidder, but not in excess of \$20,000.00, whichever is lower, must be submitted with the Bid as a guaranty that if a contract is awarded by the Township, the Successful Bidder shall execute the Contract required by the Contract Documents. The surety or sureties issuing any Bid Bond as required by the Contract Documents shall be licensed and/or authorized to transact business in the State of New Jersey and shall be acceptable to the Township.

Contractor shall be required to comply with the requirements of the Law Against Discrimination, N.J.S.A. 10:5-31, et seq. and the Equal Employment Opportunity and Affirmative Action Rules set forth at N.J.A.C. 17:27-1, et seq. and the Americans with Disabilities Act of 1990, 42 U.S.C. §12.101, et seq., as applicable.

Additionally, a copy of the Business Registration Certificate issued by the New Jersey Department of Treasury, Division of Revenue, for the Bidder and any subcontractors must be submitted prior to the award of the Contract in conformance with N.J.S.A. 52:32-44.

Bids shall be accompanied by all information requested in the Contract Documents and shall be enclosed in a sealed envelope addressed to the Township Clerk of the Township, bearing the name and address of the Bidder, and designated as follows:

“ELECTRONIC MESSAGE BOARD”

The Township expressly reserves the right to reject any and all Bids and/or to waive any informalities in accordance with the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.

By Order of the Millburn Township Committee

Christine Gatti, RMC
Township Clerk