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Millburn Recreation Summer Camps COVID-19 Guidelines

Updated June 25, 2020

The following information provides general guidance for the protocols that will be instituted in order to stay in compliance with the New Jersey Department of Health COVID-19 Youth Summer Camp Standards.

In order for us to prepare/plan for our camps, parents will be given until Wednesday June 17th to request a full refund – that request must be sent to recreationdept@millburntwp.org. Any requests for a refund after June 17th will not be accepted. If minimum enrollment is not met, camp sessions may be cancelled and you will be refunded.

*To assist with following state guidelines and provide the best possible experience for the children, the **Summer Playground Camp will be split into two camps** – 5-6 year olds and 7+ (see specific birthdate ranges listed below).

We have reduced the maximum number of campers in each camp to accommodate social distancing requirements and to better program for activities that are consistent with the New Jersey Department of Health COVID-19 Youth Summer Camp Standards.

Mini Camp – Taylor Park

- **Campers Born Between:** Oct 2, 2014 – Oct 1, 2016
- **Camp Director** – Carol Walsh
- **Monday-Friday:** 9:00am-12:00pm
 - o **Check-In** 8:45am-9:15am
- **Session 1:** July 6 – July 24
- **Session 2:** July 27 – August 14
- **Your child will be placed in a group no larger than 10**

Junior Playground Camp – Taylor Park

- **Campers Born Between:** Oct 2, 2013 – Oct 1, 2014
- **Camp Director** – Dorothy Wade
- **Monday-Friday:** 9:00am-12:30pm
 - o **Check-In** 8:45am-9:15am
- **Session 1:** July 6 – July 24
- **Session 2:** July 27 – August 14
- **Your child will be placed in a group no larger than 15**

Senior Playground Camp – Taylor Park

- **Campers Born Between:** Oct 2, 2009 – Oct 1, 2013
- **Camp Director** – Alex DeFilippo
- **Monday-Friday:** 8:30am-12:00pm
 - o **Check-In** 8:15am-8:45am
- **Session 1:** July 6 – July 24
- **Session 2:** July 27 – August 14
- **Your child will be placed in a group no larger than 20**

TGIS Camp – Gero Park

- **Campers Born Between:** Oct 2, 2006 – Oct 1, 2009
- **Camp Director** – Karen Healy
- **Monday-Friday:** 9:00am-1:00pm
 - o **Check-In** 9:00am-9:30am
- **Session 1:** July 6 – July 24
- **Session 2:** July 27 – August 14
- **Your child will be placed in a group no larger than 20**

A. COVID-19 Specific Health Protocols

1. Screening and Admittance

a. Groups (next section) will have designated points of entry at Taylor and Gero Park and will be screened for signs and symptoms of COVID-19

1. Parents/guardians must stay with their child until they are screened and cleared by a staff member
2. Temperature Checks
 - a. Persons that have a fever of 100.4° or above or other signs of COVID-19 illness will not be admitted to the camp.
3. Campers or staff that exhibit any of the signs or symptoms listed below may not be permitted to enter the camp
 - a. Fever or chills
 - b. Cough
 - c. Shortness of breath or difficulty breathing
 - d. Fatigue
 - e. Muscle or body aches
 - f. Headache
 - g. New loss of taste or smell
 - h. Sore throat
 - i. Congestion or runny nose
 - j. Nausea or vomiting
 - k. Diarrhea

b. Parents are encouraged to be on alert for signs and symptoms of COVID-19. If they display any signs or symptoms of COVID-19 you must keep your child home and notify the Millburn Recreation Department.

2. Cloth Face Coverings

a. Campers will be required to wear a face covering when indoors* and during outdoor activities when 6-feet social distancing is not possible

1. *When indoors to use the bathroom
2. *When indoors during a rain delay or emergency

b. Staff will be also be required to wear face coverings when indoors and when they are unable to social distance outside

c. Parents/Guardians will be required to wear face coverings when on the camp premises. Refusal to wear face covering by a visitor will require us to refuse your entry on the camp premises.

d. Exceptions for wearing a face covering

1. Wearing face covering would inhibit the individual's health
2. The individual is in extreme heat outdoors

3. Gloves

a. Staff will use gloves when administering first aid and if they have to assist campers with their snack / water bottle.

b. Campers are **not** required to wear gloves

4. Hand Sanitizer

a. Each group will have their own hand sanitizer available for all staff and campers in that group

1. Campers may bring their own bottle of hand sanitizer, although not required

5. Training and Education

a. Campers, parents and staff will be educated on the following COVID-19 safety measures:

1. Staying home when ill
2. Proper hand hygiene and respiratory etiquette
3. Wearing face coverings
4. Avoiding touching your face as much as possible
5. Reporting illnesses and symptoms to camp personnel immediately

6. Policy and Procedures for Cleaning and Disinfecting

a. Routine daily cleaning of common surfaces and shared equipment

b. Procedure will be in place for deep cleaning that follow CDC guidelines for reopening camp if camp is closed due to identification of a positive case of COVID-19

7. Protocols for COVID-19 Symptomatic Campers and Staff

a. Camper will be moved to isolation space designated in the Bauer Center or Gero Park Recreation Building

b. Adequate amount of personal protective equipment (PPE) will be available, accessible, and provided for use

c. Parent/guardian will be contacted and required to pick up their child immediately

d. Parent/guardian must have their child isolate at home and follow [CDC Guidelines for What to Do If You Are Sick with COVID-19 or think you might have COVID-19](#)

1. Parent/Guardian will be required to update the Millburn Recreation Department and the Local Health Department if their child has a confirmed case of COVID-19.

e. Parent/guardian must follow [CDC Guidelines for ending home isolation](#) before having their child return to camp.

8. Protocols for Positive Case of COVID-19

a. Millburn Recreation Department and Local Health Department must be contacted immediately

b. Staff will assist administration and Local Health Department in identifying close contacts of an individual who tested positive for COVID-19

1. Close contacts and/or sick staff members or campers should not return to camp until they have met [CDC's criteria to discontinue home isolation](#).

c. Deep cleaning that follow CDC guidelines for reopening camp if camp is closed due to identification of a positive case of COVID-19

1. To reduce risk of exposure, staff will wait 24 hours before deep cleaning and disinfecting. Camp will be closed during this time

d. Local health officials in consultation with CDS recommendations, will provide direction if a camp closure is warranted, following the identification of positive case(s) at the youth camp. The duration may be dependent on staffing levels, outbreak levels in the community and the number of close contacts the camper had. Staff and children are discouraged from attending another facility if the camp is closed.

B. Groups (Senior Playground and TGIS Camps Only)

1. Depending on enrollment, campers will be placed in groups of no more than 20 and will remain in that group for the entire session.

2. Groups will be organized by ages to the best of our ability based on enrollment

3. OPTIONAL REQUESTS (Senior Playground and TGIS Only): you may send us 3 names of other campers that you would like your son/daughter to be paired with. We will try our best to make sure your child is with at least ONE those children. Requested names must be within 1 year of your child's age. These requests must be sent to cmymers@millburntp.org by June 24.
4. Siblings are not guaranteed to be paired together, you may request they are placed together but if their ages are far apart it may not happen
5. Once groups are set they are FINAL per New Jersey COVID-19 Youth Summer Camp Standards
6. For those who are attending both sessions: groups from session 1 will remain the same to the best of our ability
7. For those attending ONLY session 2: we will try our best to honor the 3-name request, however due to state guidelines your child may only be able to be added to a group that has an available spot.

C. Required Items (please write camper's name on ALL items)

1. Backpack (this will stay with them the entire day)
2. Filled water bottle
 - a. We will have water jugs for *staff* (with gloves) to refill for children
 - b. No cups will be provided
3. Snack (optional) (we will NOT be providing snacks)
 - a. There will be a "snack" station that groups will rotate to in the morning. If you choose to you may provide a snack for your child for them to keep in their backpack
4. Cloth Face Covering

D. Weather / Rain / Emergency Protocol

1. If poor weather including rain is in the forecast, camp days may be cancelled.
2. If weather becomes poor during the morning or there is a health emergency, camp may have early dismissal. Parents will be notified via email, text, or automated call if camp is cancelled or has early dismissal. Parents must pick up their child within 30 minutes of that notification

E. Activities

1. Various stations will be set up throughout Taylor and Gero Park.
2. Groups will rotate stations throughout the morning.
3. Stations will ONLY be outdoors
4. Activities will NOT include any contact sports and will limit sharing of equipment to the best of our ability.
 - a. Activities will focus on team skills and drills, individual skill building, and limit the time campers spend in proximity to each other
5. Campers will be educated on sports etiquette regarding social distancing and hygiene (i.e. no spitting, high-fives, handshakes, etc.)
6. When possible, groups will have their own set of equipment (limiting sharing of equipment between groups)
7. When possible, we will provide art supplies for campers to keep and bring with them each day to limit sharing
8. Shared equipment and supplies will be cleaned/disinfected as much as possible
9. No bus trips for any camps
10. No trips to pool for Summer Playground Campers
11. TGIS Camp Only – limited use of Gero Pool 1-2 days per week between 10:30am-11:30am